## Copy an Existing Campaign (Event)

Last Modified on 09/22/2023 5:10 pm EDT

**Note:** Available for org admins (for GiveSmart Events only customers) or Global Admin (for GiveSmart Events + Fundraise customers) once the deposit is paid or the annual subscription is paid.

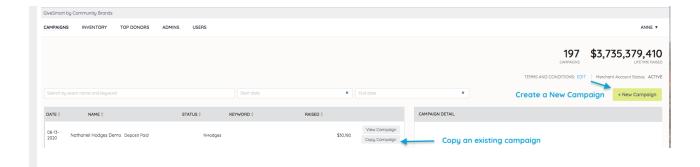
Copy existing campaigns with several settings, items, users, and tickets as well. A list of all copied campaign attributes is below.

#### Watch a video

# GiveSmart Events Only Customers - Copy a campaign

Go to Org Hub > Campaigns.

- 1. Click Copy Campaign to create a new campaign.
- 2. Option to copy any combination of Users, Items, and Ticket details.
  - Users
- All User's names, mobile numbers, emails, and mailing addresses copy.
- Credit cards that have not expired copy. The expiration month and year are recognized.
- Copied users maintain their text Opt-In and Terms and Conditions preferences.
- 。 Items
  - All items and packages, with details, copy.
  - Item donor names, mobile, email, or mailing address don't copy.
    Display on Item field copies.
  - Item Images, from prior GiveSmart CB campaigns, copy.
    - Legacy copied campaigns vary.
- Tickets
  - Ticket Types copy.
    - Copied tickets are hidden by default.
    - All purchasing activity is removed.
  - Ticket questions copy.
- 3. Complete the rest of the Form.
- 4. Select Save.

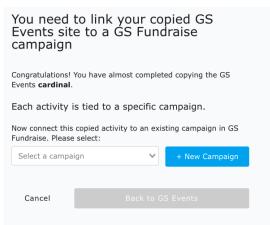


Note: Once a campaign is created in your org hub, it cannot be deleted.

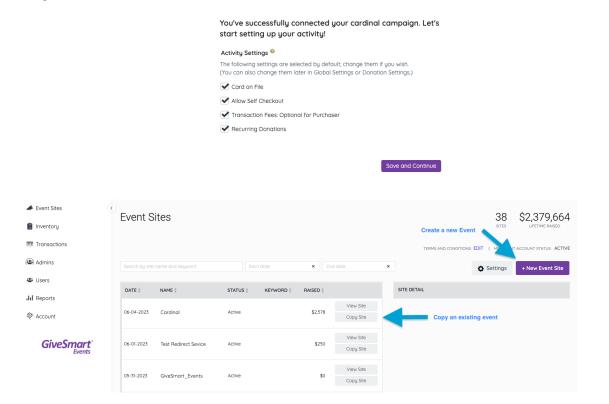
### GiveSmart Events + Fundraise Customers - Copy Event

Go to Org Hub > Events.

- 1. Click Copy Event to create a new site.
- Select which content to copy, you have the option to choose between Users, Items & Tickets. Once selected, click Save & Continue.
  - Users
- All User's names, mobile numbers, emails, and mailing addresses copy.
- Credit cards that have not expired copy. The expiration month and year are recognized.
- Copied users maintain their text Opt-In and Terms and Conditions preferences.
- Items
- All items and packages, with details, copy.
- Item donor names, mobile, email, or mailing address don't copy.
  Display on Item field copies.
- Item Images, from prior GiveSmart CB campaigns, copy.
  - Legacy copied campaigns vary.
- Tickets
  - Ticket Types copy.
    - Copied tickets are hidden by default.
    - All purchasing activity is removed.
  - Ticket questions copy.
- 3. Select from an existing Fundraise campaign or create a new campaign to link this event.



- 4. Once selected, click Back to GS Events.
- 5. Complete the required fields and select Continue to GiveSmart Events.
- 6. Review the suggested field settings, and click **Save & Continue** to begin customizing your new event site.



## List of Copied Fields and Settings

These fields and settings are automatically copied:

- Global Settings
  - Logo
  - Website URL
  - Display Name
  - Name for Text Messages
  - o Bidder Numbers, Bidder Names, and Purchaser Names
  - Request for Bidding and Registration
  - Payments fields
  - Messages
- Design Center
  - Main and Secondary Color
  - Banner Text Colors
  - Order Form Button Text
  - Donation Revenue Goal
  - Custom Sections
  - Contact Us
- Donation Settings
- Auction Settings
- Communication Settings
- Custom Displays