

# Auto Generated Emails

Last Modified on 04/03/2023 12:15 pm EDT

Certain actions a user or admin performs will automatically send email messages. Some information is customizable in the campaign settings, however, the overall content of the message is not.

Action	Sample Communication
Ticket, instant item or donation purchased by a user or admin.	Order confirmation
Attendee added to a ticket order.	Assigned Guest Email
Assignment reminder is sent by an admin through Ticket Orders.	Assignment Reminder to Purchaser
Confirmation reminder is sent by an admin through Ticket Orders.	Confirmation Reminder to Attendee
Attendee removed from a ticket through the Ticket Order Details.	Un-assign an Attendee
User added to an item - Donor notification.	Donor added to the Donated By of an item
User donates from the Home page Donate Now.	Home page donation
Email when tickets, instant items or donations are purchased via an order form. - Admin notification.	Admin Email after an order form purchase
Email when an item is donated via item donation form. - Admin notification.	Admin email after item donation
Email when a monetary donation is received via the donate now form. - Admin notification.	Admin email after a Donate Now donation
A user's checkout is complete.	Checkout Complete User Email
User registers for the event.	User Registers for New Event Email
User is added to a campaign and assigned the role of Campaign Admin, Assistant, or Volunteer.	Admin registration
A user donates an item.	Item donation is complete
Password reset from 'Forgot Username or Password'	Password reset email
Subsequent recurring donation email to donor	Monthly recurring donation email

[Ticket Purchase.pdf](#) 

[Assigned\\_Guest\\_Email.pdf](#) 

Assignment Reminder.png 

Confirmation Reminder.png 

Attendee Unassigned.png 

Donor Added to the Donated By of an Item.pdf 

Homepage Donate Now Donation.png 

Admin Order Form Notification.png 

Admin Notification Item Donation.png 

Admin email after donate now monetary donation.pdf 

Checkout Complete Email.png 

User Registers for new Event.png 

Sample Admin Registration Email.png 

Donor Notification of Item Donation.png 

Email Password Reset.png 

Monthly recurring donation email.png 

---