

Auto Generated Emails

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Certain actions a user or admin performs will automatically send email messages. Some information is customizable in the campaign settings, however, the overall content of the message is not.

Action	Sample Communication
Ticket, instant item or donation purchased by a user or admin.	Order confirmation
Attendee added to a ticket order.	Assigned Guest Email
Assignment reminder is sent by an admin through Ticket Orders.	Assignment Reminder to Purchaser
Confirmation reminder is sent by an admin through Ticket Orders.	Confirmation Reminder to Attendee
Attendee removed from a ticket through the Ticket Order Details.	Un-assign an Attendee
User added to an item - Donor notification.	Donor added to the Donated By of an item
User donates from the Home page Donate Now.	Home page donation
Email when tickets, instant items or donations are purchased via an order form. - Admin notification.	Admin Email after an order form purchase
Email when an item is donated via item donation form. - Admin notification.	Admin email after item donation
Email when a monetary donation is received via the donate now form. - Admin notification.	Admin email after a Donate Now donation
A user's checkout is complete.	Checkout Complete User Email
User registers for the event.	User Registers for New Event Email
User is added to a campaign and assigned the role of Campaign Admin, Assistant, or Volunteer.	Admin registration
A user donates an item.	Item donation is complete
Password reset from 'Forgot Username or Password'	Password reset email
Subsequent recurring donation email to donor	Monthly recurring donation email

[Ticket Purchaser Confirmation Email.png](#) 

[Assigned Guest Email.png](#) 

[Assignment Reminder.png](#) 

[Confirmation Reminder.png](#) 

[Attendee Unassigned.png](#) 

[Donor Added to the Donated By of an Item.pdf](#) 

[Homepage Donate Now Donation.png](#) 

[Admin Order Form Notification.png](#) 

[Admin Notification Item Donation.png](#) 

[Admin email after donate now monetary donation.pdf](#) 

[Checkout Complete Email.png](#) 

[User Registers for new Event.png](#) 

[Sample Admin Registration Email.png](#) 

[Donor Notification of Item Donation.png](#) 

[Email Password Reset.png](#) 

[Monthly recurring donation email.png](#) 
