

# Create an Order Form Page

Last Modified on 10/23/2023 2:55 pm EDT

Create a page to include details about your organization, your fundraising mission, [share campaign details](#), along with an order form to purchase [tickets](#), [instant and raffle items](#), or make a [donation](#). Purchasers are required to secure their payment on a credit card of their choice at the time of purchase and can choose to save their card information for future fundraising payments.

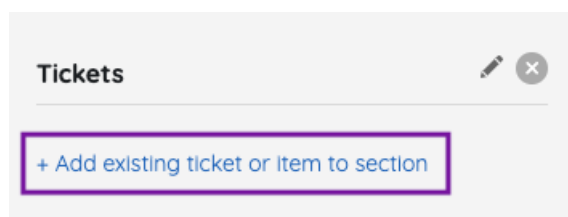
**Security Enhancement:** Community Brands continues to invest in providing the latest security technology for your safety. This includes enabling additional reCAPTCHA on payment forms to further protect your organization and donors.

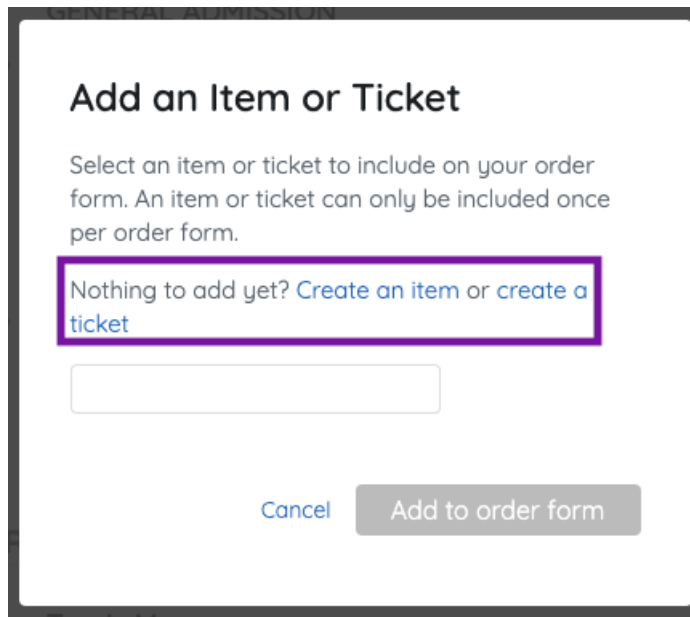
## Watch a video

## Create an order form page

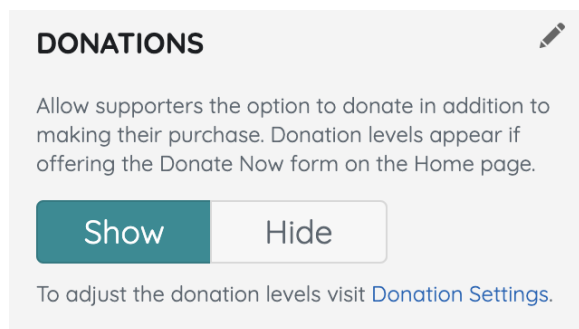
An **order form page** does not automatically appear on the **Home** page of the campaign when created. It must be [shared](#) through a [section](#). A script tag cannot be included in any embed code. Custom order forms can also be [embedded on external websites](#).

1. From the **Admin Navigation**, select **Pages > Add Custom with Order Form**.
2. Customize the page **Title**.
3. Set the **URL Slug** to match the page title.
4. Add content by clicking **Edit Content**.
  - Content added will appear above the order form on the page.
5. Rename default sections and create new sections to contain tickets and items for sale.
  - Sections do not appear on the custom page until tickets or items are added.
6. Add existing items or tickets to a section or create new tickets or items.

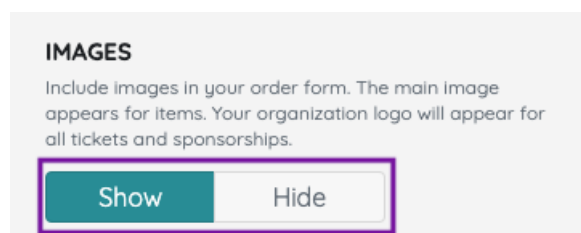




7. Re-order items or tickets within the section.
  - Click and drag the items or tickets while holding the mouse to adjust the order.
8. Edit the donation section title.
  - Choose to **Show** or **Hide** the donation section.
  -



- The donation description and levels can be adjusted from [Donation Settings](#).
9. Choose to **Show** or **Hide** images.



10. Decide if you want to [Embed](#) the order form in your organizations' website.
11. Click the blue **Share** to the right of the URL slug to copy the page link.
12. When you've finished, click **Save**.

A custom purchaser question can be added to the order form.

**Note:** Order form sections appear in the order created. To adjust the order, delete the items and the section. Click the **+Add New Section** to create in the order you would like to appear.

## Edit an order form page

To edit an order form page.

1. From the **Admin Navigation**, select **Pages > All Pages**.
2. Locate the order form page.
3. Click the **pencil**.



## Delete an order form page

To delete an order form page.

1. From the **Admin Navigation**, select **Pages > All Pages**.
2. Locate the order form page.
3. Click the **X**.

