

Registered Users Report

Last Modified on 04/29/2022 6:55 pm EDT

See all campaign users. View their names, contact information, the revenue they generated, and the number of placed bids. Get insight on which users were checked in through GiveSmart, the time it occurred, and who checked them in.

Watch a video

Locate

1. From the **Admin Navigation**, select **Reports > Overview**.
 2. Select **Registered Users**.
-

Users types

Campaign admin

Users assigned [Campaign Admin](#) access.

Campaign assistants

Users assigned [Campaign Assistant](#) access.

Checked in

Users that have been checked in through **User > Check-In** by an admin or by self check-in.

Did not check in

Users that have not yet been checked in through **User > Check-In** by an admin or by self check-in.

GiveSmart

GiveSmart staff members registered in the campaign.

Volunteer

Users assigned [Volunteer](#) access.

REPORTS

Revenue

Auction Items
Donations
Instant Items
Raffles
Live Items
Tickets
Transaction Fees
Vote Items

Outstanding Balances

Pending
Unpaid

Payments Received

Cash
Check
Credit
Other

Top Items

By Bids
By Bidders
By % of FMV
By Price

Top Donors

By Bids
By Revenue

Registered Users

REGISTERED USERS

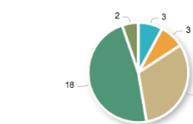
An Overview of User Information

Pre-Event Event Post Event All

to 3/06/2019 12:00 pm

Summary

Registered Users: 39



Legend: Campaign Admin, GiveSmart, Did Not Check In, Volunteer

Checked In	Amount	Bids	Revenue
Campaign Admin	3	4	\$370.00
Campaign Assistant	0	0	\$0.00
Checked In	3	3	\$440.00
Did Not Check In	18	6	\$6,345.00
GiveSmart	12	0	\$1,501.00
Volunteer	2	0	\$50.00
Total	38	13	\$8,706.00

Details

Show All entries Search: [] Copy CSV Excel PDF Print

First Name	Last Name	Bid #	Phone Number	Revenue	Bids	Checked In	Email	Address	City	State/Province	Postal Code	Country	Checked In Time
Jessica	Alessandra	0	+12035635408	\$0.00	0	GiveSmart	Jessica.Alessandra@communitybrands.com						
Jame	Baumgartner	0		\$100.00	0	Did Not Check In							
Jamie	Baumgartner	0	+17089213090	\$370.00	4	Campaign Admin	pajamie@comcast.net					United States	Oct 09, 2018 1
Alexandra	Buckner	0	+12126861550	\$0.00	0	GiveSmart	alexandra@501auctions.com	3626 Crescent Street, Unit 2	Astoria	NY	11106	United States	
Becky	Crith	0		\$0.00	0	Did Not Check In							

Summary section

Pie chart

Shows the user's role and checked-in status. The pie chart depicts users that are assigned as Campaign Admins, Campaign Assistants, Checked In, Not Checked In, GiveSmart, and Volunteer.

Summary spreadsheet

Shows users who checked In by user role assigned; the number of users assigned in those roles; the number of bids placed, collectively within each user role; and amount of revenue generated, collectively within each user role.

Details report

Provides a list of each user along with captured data related to their user account. The **Checked In By** column will display the name of the Admin who checked in the user or the name of the User if self check-in was used. Admins can search by any of the content provided in the report; sort by any of the columns; and export the content via Copy, CSV, Excel, PDF, or Print.

Note: User custom fields are visible if set within the campaign. With GiveSmart Seating Management enabled and attendees assigned to a group, a "Group" column appears in the Details report.