

Campaign Site Settings

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View all event site settings within your organization. This can be used to review site status, align contact field requirements, ensure processing fee percentages persist from event to event and more.

Locate

1. Go to **Org Hub > Reports**
2. Select **Campaign Site Settings**

Create

- To generate a report, select a Beginning and End Date which will filter the report based on the Event Start Date
- Click Export

Campaign Name	Site ID	Campaign Start Date (UTC)	Campaign End Date (UTC)	Organization	Organization Text Name	Organization Website	Site Visibility	Donate Page View	Click to Donate	Donate Now Form	Recurring Donations	Card on File	Email Address Required	Mailing Address Required	Tax Enabled
Product Demo Event	26977	2/23/22 18:00		GiveSmart Support Desk Inc.	GiveSmart Support Desk Text	prodDemo.givesmart.com	Live	Live	Hidden	Live	Yes	No	No	No	No Tax
GiveSmart Demo HP Display 1	98710	1/31/22 11:00	1/31/23 21:00	GiveSmart Support Desk Inc.	GiveSmart Support Desk Text	https://e.givesmart.com/events/gdhr	Hidden	Hidden	Live	Live	Hidden	Yes	Yes	Yes	No Tax
Vacation4	106993	3/31/22 5:00	4/1/22 0:00	GiveSmart Support Desk Inc.	GiveSmart Support Desk Text	vacation4.givesmart.com	Live	Live	Live	Live	Live	Yes	No	No	No Tax
GiveSmart Demo HP Display 1	102338	3/1/22 5:00	3/3/22 5:00	GiveSmart Support Desk Inc.	GiveSmart Support Desk Text	https://e.givesmart.com/events/QC/CJ	Hidden	Hidden	Live	Live	Live	Yes	Yes	Yes	No Tax
Copied Keyword Name this is an extra long name	102445	3/21/22 5:00	4/26/22 5:00	GiveSmart Support Desk Inc.	GiveSmart Support Desk Text	notsupport.givesmart.com	Hidden	Live	Hidden	Live	Live	Yes	No	No	No Tax
Kirsten 2023	121912	3/5/23 0:00	3/5/23 4:00	GiveSmart Support Desk Inc.	GiveSmart Support Desk Text	kirsten2023.givesmart.com	Live	Live	Live	Live	Hidden	Yes	Yes	Yes	No Tax
GiveSmart Demo HP Display 1	121918	3/4/23 23:06	3/5/23 1:00	GiveSmart Support Desk Inc.	GiveSmart Support Desk Text	copiedvacation.givesmart.com	Hidden	Hidden	Live	Live	Live	Yes	Yes	No	No Tax

FAQ

Why is the Processing Fee field blank for some of my events?

- The Processing Fee field will appear blank when both Transaction Fees (Order Form & Checkout) are set to 'Paid by Organization' on the Global Settings page.

Transaction Fees: Order Form and Donation

Forms

Org

Optional

Org

Org

Transaction Fees: Checkout and Pay

Page

Org

Optional

Org

Purchaser

Processing Fee

2.50%

4.00%

3.66%

Transaction Fees

When choosing to accept credit card payments, there is a fee per transaction charged to the organization. The transaction fees can be passed on when supporters place an order through the Home page, settle their account using self checkout via the Pay page, or in the Admin view via Users > Checkout. [Learn More](#)

Order and Donation Forms

Paid by Organization

Applies to the order forms accessed by clicking the button on the Home page, Donate Now form, Custom page Order form and Champions (P2P) form.

Checkout and Pay Page

Paid by Organization

Applies to self checkout via the Pay page and in the Admin view via Users > Checkout.

When will the Fee Per Attendee value = \$0.00?

- There are 2 instances when the ticketing value will = \$0.00
 1. When both Transaction Fees (Order Form & Checkout) are set to 'Paid by Organization' on the Global Settings page.
 2. When the Ticketing Fee field is set to \$0.00.
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